



# St. Mary's Academy

6905 Chef Menteur Highway  
New Orleans, Louisiana 70126-5291  
Phone: 504.245.0200 Fax: 504.245.0422  
[www.smaneworleans.com](http://www.smaneworleans.com)

## Office of the Principal

Dear Parents:

Today, Governor John Bel Edwards issued an Executive Order asking people to refrain from attending gatherings of more than 250 people in an effort to prevent the further spread of COVID-19 (Coronavirus). In addition the Governor also mandated closing schools for the next 30 days. St. Mary's Academy, along with all Catholic schools in the State of Louisiana, will be following the Governor's Executive Order. Beginning Monday, March 16, 2020 St. Mary's Academy will be closed.

At this time, we want parents to know:

- Essential personnel will be onsite as necessary.
- Faculty and staff will continue to be paid during this time period.
- Tuition payments will be as normal.
- Students are required to attend all classes as scheduled and complete all assignments.
- Elementary students are expected to complete all age-appropriate assignments.
- Please expect further communication from us as we move forward for the next 30 days. This situation is fluid and changes are occurring rapidly.

### ELEMENTARY STUDENTS

The plan beginning on Thursday, March 19, 2020 for elementary students is as follows:

- All Elementary students received course work packets distributed Friday, March 13. If you did not receive a packet please visit the main office of the school to obtain the information.
- Elementary parents will be given a call in number for a conference call in the beginning of the week so that we will be able to respond to any questions and provide further details on the platform that will be used for the instruction of the students.

### MIDDLE/HIGH SCHOOL STUDENTS

The plan beginning on Thursday, March 19, 2020 for grades 5th – 12th is as follows:

- Students will receive a schedule of their classes to be viewed on Zoom – our distance learning online tool. (Directions will be posted on our Website)
- While participating in class, students must wear school uniform. This is to avoid distractions.
- Students must be prepared for class and on time.
- Classes will begin at 8:30am on Thursday, March 19, 2020
- Middle/High School parents will be given a call in number for a conference call in the beginning of the week so that we will be able to respond to any questions and provide further details on the platform that will be used for the instruction of the students.

Please check your email, the school's website, and all official school social media accounts regularly for updates.

- SMA Website: [www.smaneworleans.com](http://www.smaneworleans.com)
- SMA Facebook: <https://www.facebook.com/maryitecentral/>
- SMA Instagram: @maryitecentral
- SMA Twitter: @maryitecentral

Thank you so much for your cooperation, we ask that you continue to pray for the continued health and safety of our Students, Families, Faculty, Staff and Communities.

God bless you,  
Sister Jennie Jones  
Principal